# CENSUS BLOCK

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10/30/2024





House Bill 3 (HB3) requires that Texas Local Education Agencies report a census block group number for each economically disadvantaged student. TEA provides the following resources to determine the information:

- The Census Block Group Tool is accessible in TSDS
- The Census Block Map and the Census Block Application Programming Interface (API) Solution are accessible through the TEA Census Block Group Tools website.

### Purpose of Census Block Group Numbers

- Per the legislation requirements, a census block group number must be submitted for every economically disadvantaged student except those students who are homeless, not enrolled, ADA-ineligible, or who reside in a residential facility and whose parents live outside the LEA.
- The census block group number is reported in the PEIMS Fall and Summer Submission (Excel Center for Adults only).
  - After the submission is closed, a series of aggregations and calculations are performed, and prepared for storage in TEA's main database.

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- The census block tier data is part of calculations for two Foundation School Programs (FSP):
  - The Compensatory Education Allotment Calculation
  - The Teacher Incentive Allotment
- The Compensatory Education Allotment provides extra compensation to LEAs for educating economically disadvantaged students.
  - The allotment is calculated based on the census block group in which the student resides based on the Census Block Tier Calculations.

# CENSUS BLOCK GROUP Submission Requirements





PEIMS Fall Submission (Sub 1)			
TSDS PEIMS ready to load data to IODS	August 5, 2024		
Close of school-start window - Last Friday in September	September 27, 2024		
PEIMS Fall snapshot date	October 25, 2024		
TSDS PEIMS Fall ready for users to complete, approve, and accept submissions	October 28, 2024		
Requests to retire Unique IDs due at TEA for PEIMS Fall First Submission	December 6, 2024		
PEIMS Fall First Submission due date for LEAs and ESCs	December 12, 2024		
Requests to retire Unique IDs due at TEA for PEIMS Fall Resubmission	January 10, 2025		
PEIMS Fall Resubmission due date for LEAs and ESCs	January 16, 2025		
PEIMS Fall data available to customers	February 13, 2025		

#### E1648 - StudentCensusBlockGroupSet

Data Element ID	Data Element Nan	ne Date Issue	d Date Updated
E1648	StudentCensusBlock	Group 08/26/2019	9
	Defi	nition	
StudentCensusBlockGroup inc	dicates the census block in whic	ch the student resides.	
	Special In	structions	
Table Identification	Length	Data Type	Domain of Values
	12	String	
	Used in	Entities	
Student > StudentCensusBlockG	GroupSet		
	Used in	Domain	
Student Identification and Demog	graphics		
	Former Data I	Element Name	
	Used in Data Colle	ctions/Submissions	
PEIMS Extended Year	CF Child Find	ECDS ECDS-KG	SELA Special
PEIMS Fall	CR Fall	ECDS ECDS-PK	Education Language
PEIMS Mid-Year	CR Winter	NP Not Promoted	
PEIMS Summer	CSW Charter School	RFT Residential	
	Waitlist	Facility Tracker	UID Enrollment Event

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Data Element	NP* Core	PEIMS	Lengt	n Data Type	Descriptor	Table Element ID
StudentUniqueId	~	PF,PS,PE	10	String		E1523
LocalStudentId	1	PF,PS,PE	9	String		E0923
StudentId	1	PF,PS,PE	9	String		E0001
GenerationCode	1	PF,PS,PE		Descriptor	C012	E0706
AsOfStatusLastFridayOctober		PF		Descriptor	C324	E3007
AsOfStatusLastDayEnrollment		PS		Descriptor	C323	E3006
StudentDoNotReportTSDS	1			Boolean		E3009
NonEnrolledStudentUILActivity (may have multiple instances)		PS		Descriptor	C234	E1739
Name						
FirstName	1	PF,PS,PE	75	String		E0703
MiddleName	1	PF,PS,PE	75	String		E0704
LastSurname	1	PF,PS,PE	75	String		E0705
BirthData						
BirthDate	~	PF,PS,PE	10	Date		E0006
StudentCensusBlockGroupSet (may have multip	le instance	es)				
StudentCensusBlockGroup		PF,PS	12	String		E1648
BeginDate		PF,PS	10	Date		E3010
EndDate		PF,PS	10	Date		E3020
CrisisEventSet (may have multiple instances)						
CrisisEvent (may have multiple instances)		PF,PS		Descriptor	C178	E1054
BeginDate		PF,PS	10	Date		E3010
EndDate		PF,PS	10	Date		E3020



#### Student>StudentCensusBlockGroupSet

The *StudentCensusBlockGroupSet* common type captures the census block in which an economically disadvantaged student resides and the *BeginDate* and *EndDate* associated to the *StudentCensusBlockGroup* data element.

StudentCensusBlockGroup (E1648) indicates the census block in which the student resides.

A census block is a geographic unit defined by the U.S. Census Bureau. LEAs can use the tool provided by TEA to determine the *StudentCensusBlockGroup*.

**BeginDate (E3010)** is the first instructional day in the current school year an economically disadvantaged student is assigned to the Census Block Group Number.

**EndDate (E3020)** is the first day after the last instructional day an economically disadvantaged student was assigned to the Census Block Group Number.



#### **PEIMS Fall Submission (1):**

*StudentCensusBlockGroup* must be reported for students who are economically disadvantaged, enrolled on the PEIMS Fall snapshot date (last Friday in October) date (*AsOfStatusLastFridayOctober* B (Enrolled in District In School-Start Window And Enrolled On Fall As Of Date), D (Enrolled PY Not Enrolled School-Start Window And Enrolled Fall As Of Date), F (Not Enrolled PY Not Enrolled School Start Was Enrolled On Fall As Of Date), or X (For All Students in Grades EE-06 And First Time 7th Graders)), and eligible for average daily attendance (ADA), or enrolled, not in membership due to the virtual learning (*ADAEligibility* 9 (Enrolled, Not In Membership Due To Virtual Learning)). This includes students (with or without a disability) who reside in a residential facility if they are regularly assigned to the LEA.

Table Identificati	ion Name		Date Issued	Date Updated
C324	AsOfStatusLastFriday	October	03/01/2022	07/01/2022
Descriptor	Short Description	Long De	scription	
Grades 7 – 12				
A	Enrolled In District Prior School Year Not Enrolled District Current Year	Student Was Enrolled In The District Durin Enrolled In The District During The Curren	ng The Prior Schoo nt Year	ol Year But Has Never
В	Enrolled In District In School-Start Window And Enrolled On Fall As Of Date	Student Was Enrolled In The District With Enrolled In The District On The Fall As Of	in The School-Star f Date	rt Window And Was
С	Enrolled In District In School-Start Window Not Enrolled On Fall As Of Date	Student Was Enrolled In The District With Enrolled In The District On The Fall As Of	in The School-Star f Date	rt Window And Was Not
D	Enrolled PY Not Enrolled School-Start Window And Enrolled Fall As Of Date	Student Was Enrolled In The District In Th The District Within The School-Start Wind Enrolled In The District On The Fall As Of	te Prior School Yea Jow In The Current f Date In The Curre	ar, Was Not Enrolled In t School Year And Was ent School Year
E	Enrolled PY And CY Not Enrolled School-Start Window Or Fall As Of Date	Student Was Enrolled In The District In Th District In The Current Year But Not Within The Fall As Of Date	ie Prior School Yea n The School-Starf	ar, Was Enrolled In The t Window And Not On
F	Not Enrolled PY Not Enrolled School Start Was Enrolled On Fall As Of Date	Student Was Not Enrolled In The District I Enrolled In The District Within The Schoo Year And Was Enrolled In The District On School Year	n The Prior Schoo I-Start Window In T The Fall As Of Da	I Year, Was Not Fhe Current School ate In The Current
G	Not Enrolled PY Enrolled CY Not Enrolled School Start Or Fall As Of Date	Student Was Not Enrolled In The District I The District In The Current Year But Not V On The Fall As Of Date	n The Prior Schoo Nithin The School-	l Year, Was Enrolled In Start Window And Not
For Grades EE - 0	6 and First-Time 7th Graders			
x	For All Students in Grades EE-06 And First Time 7th Graders	For All Students In Grades EE-06 And Fir District On The Fall As Of Date	st-Time 7th Grade	rs Enrolled In The



StudentCensusBlockGroup must NOT be reported for students who are:

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- not economically disadvantaged,
- not enrolled on the PEIMS Fall snapshot date (last Friday in October),
- not in membership, (except students enrolled, not in membership due to virtual learning)
- ineligible for ADA,
- · homeless, or
- residing in a residential facility but are not regularly assigned to the district.



If the student:	Then:
Is homeless	StudentCensusBlockGroup is not reported.
Is not enrolled on the PEIMS Fall snapshot date (last Friday in October date (AsOfStatusLastFridayOctober A, C, E, or G)	StudentCensusBlockGroup is not reported.
Is enrolled, but not in membership (ADAEligibility 0)	StudentCensusBlockGroup is not reported.
Is enrolled, but not in membership (ADAEligibility 9)	StudentCensusBlockGroup is reported based on the student address.
Is ineligible for ADA (ADAEligibility 4, 5, or 8)	StudentCensusBlockGroup is not reported.
Resides in a residential facility but is not regularly assigned to the district ( <i>StudentAttribution</i> 21 or 23)	StudentCensusBlockGroup is not reported. Student will automatically receive a set allotment, so census block group does not need to be reported.
Resides in more than one location (e.g. joint custody arrangement)	Determine the StudentCensusBlockGroup for the parent who lives in the attendance zone; if both or neither parent resides in the attendance zone, then the campus chooses which address to use.
Does not have a physical address available because the parent participates in the Address Confidentiality Program (ACP) administered by the Attorney General of Texas	StudentCensusBlockGroup should be based upon the address of the student's campus.

# CENSUS BLOCK GROUP TOOL INSTALLATION



## The role of PEIMS Data Completer with Download Validation Tool privileges is required.

PEIMS Campus Approver	✓ PEIMS Data Completer
PEIMS Campus Submitter	Description:
PEIMS Data Accepter	PEIMS Data Completer
PEIMS Data Approver	
PEIMS Data Completer	
PEIMS Data Sched/Promoter	
PEIMS Data Submitter	* Requested Organization ID:
PEIMS ESC View Data	
PEIMS LEA View Data	Privileaes:
TEA PEIMS Program Staff	Census Block Group Tool
TIMS Level 1 Support	Download Validation Tool
TIMS Level 2 Support	Extended Year Campus Course Section
Uniq-ID Campus	Extended Year Education Organization
Uniq-ID LEA	Extended Year Staff

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### Log into TEAL account



#### **Procedures – Access the Tool**

- Log in to your TEAL account with your username and password.
- Click the TSDS (Texas Student Data System) Portal hyperlink to access the portal landing page.
- Click the Utilities Tab to open the utilities page.

	Texas Education Agency				
TEA Login (TI NOTICE: TEA Web App 2:00pm due to routine period. You could lose Don't have an acco	EAL) plications will not be available each Su maintenance. Please do not access yo e data. unt? <u>Request New User Accou</u>	nday morning from 5:00am to ur applications during this tim <b>mt</b>			
Username: [					
Password:		Show Password			
	Login				
	Forgot your password? Forgot your username?				

#### Select Texas Student Data System Portal (TSDS)

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#### **Procedures – Access the Tool**

- Log in to your TEAL account with your username and password.
- Click the TSDS (Texas Student Data System) Portal hyperlink to access the portal landing page.
- Click the Utilities Tab to open the utilities page.

	7 Tex	as Education	Agency			
TEA	Login (TEAL)	)				
NOTIC 2:00pn period Don't	E: TEA Web Application n due to routine mainte Applications	ns will not be nance. Please	available each Sund do not access your	ay morning applications	from 5:00a s during this	m to time
#	Texas Stud	lent Da	ta System	Portal	issword	
	Texas Stude <u>Texas Stu</u>	ent Data s dent Data	System Porta ta System P	l Portal		
tsd	S texas stude data system	nt			1	
H Uniq	ue ID eDM Data Load	s PEIMS	Core Collection	Admin	Utilities	Supp

### Utilities - Download the Tool

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There is an installation issue with the tool. It works properly as long as you install both versions of the tool. A fix will be deployed on 12/6/2024. Until then, download both versions. A pop-up will appear asking if you want to launch the file.





#### The installer window will guide you through the process.





TEA.CensusBlockGroupTool	•	<del></del>		×
TEA.CensusBlockGroupTool ha	1s been successfully	<sup>,</sup> installed.		
	< Back	Close	Car	icel



Close the install window and open up your tool. When you do a, version-check window will appear.

📀 Census Block Group Tool		- 0 ×
File Help		
tsös texas student data system	Census Block Grou	p Tool
Single Entry	Link to Census Block Group	<u>• Map</u>
Student UID City Zip Extension Calculate Reset		
Output UID : Street 1 : Street 2 : City : State : Zip : Zip Extension :	Latitude : Longitude : Confidence % : Type : State Code : County Code : Tract : Block Group :	











TEA.CensusBlockGroupTool

WARNING: Thi

international tre

Welcome to the TEA.CensusBlockGroup...



Cancel

X

The installer will guide you through the steps required to install TEA.CensusBlockGroupTool on your computer.

> Select next to install the second update.

otected by copyright law and cation or distribution of this program, or any portion of it, may result in severe civil or criminal penalties, and will be prosecuted to the maximum extent possible under the law.

Next>

< Back



# MANUAL SINGLE-ENTRY METHOD





### **Single Entry Method**

#### Purpose

 To retrieve a single census block group number for a single address.

#### Benefit

- To avoid doing a bulk data load.
- To avoid the need to create a spreadsheet in CSV file format to retrieve a single census block group number.
  - Scenario: A new student enrolls on campus, and you need a census block group number for this student. Instead of having to wait to do a bulk load, you can open this tool, type in the data in the mandatory fields, and click calculate.

Single Entry			Link to Census Block Group Map
Input			
Student UID	* Street Address 1	Street Address 2	
City	* State	* Zip Code	
Zp Extension			
Output			
UED :	Latitude :		
Street 1 :	Longitude :		
Street 2 :	Confidence % :		
Oby :	Type :		
State :	State Code :		
Zo :	County Code :		
Zip Extension :	Tract :		
	Block Group :		
	Census Block Group Number :		



## **Tool's Input Fields & Descriptions**

- Student UID Number that identifies the student in the TSDS Unique ID (UID) system
- Street Address 1\* House number and street name
- Street Address 2 Number of the apartment, unit, suite, etc.
- City\* City name
- State\* State name (Two letter abbreviation)
- Zip Code\* Zip code
- Zip Extension Zip code extension
- \*Asterisks indicate required fields

Single Entry		Link to Census Block Group Mep
Input		
Student UID	* Street Address 1	Street Address 2
Zip Extension Calculate Reset	* Indicates required data fields	



### **Calculation Output Fields & Descriptions**

In addition to the Input fields discussed previously, the **Output** fields include...

- Latitude X-coordinate of the address
- Longitude Y-coordinate of the address
- Confidence % The degree of confidence for the latitude and longitude
- Type Type of address (point, sub, street, postal, etc.)
- State Code State code
- County Code County code
- Tract Census tract code
- Block Group Block group code
- Census Block Group Number Census block group number (Compiled from state, county, census track, and block group code)

Output			
UID :		Latitude :	•• 30.278753196932
Street 1 :	1701 N Congress Ave	Longitude :	-97.738755695365
Street 2 :		Confidence % :	
City :	Austin	Туре:	··> StreetAddress
State :	Texas	State Code :	48
Zip:	78701	County Code :	453
Zip Extension :		Tract :	000700
		Block Group :	1
		Census Block Group Number :	484530007001

tsds	texas student data system			Census	Block Group Tool
		Search the stud	dent		
Single	Entry	percentage less	that		Link to Census Block Group Map
Input					
Student UID		* Street Address 1 626 Lindsay St		Street Address 2	
* City	Gainesville	* State TX		* Zip Code	76240
Zip Extension					
Calculate	Reset	* Indicates required data fields			
Output					
UID :		Latitude :	33.618960000000001		
Street 1 :	626 Lindsay St	Longitude :	-97.141134525333683		
Street 2 :		Confidence % :	99.5499999999999997		
City :	Gainesville	Type :	PointAddress		
State :	ТХ	State Code :	48		
Zip:	76240	County Code :	097		
Zip Extension :		Tract :	001100		
		Block Group :	5		
		Census Block Group Number :	480970011005		
					30

### **Single Entry Process Demonstration**



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S texas student

**Single Entry** 

File Help

#### 

22 610060074464794

**\_\_\_\_** 

Input

\* City

Student UID

Zip Extension

Calculate

Reset

\* Indicates required data fields

Latitudo -

#### Output

UID :	
Street 1 :	626 S Lindsay St
Street 2 :	
City :	Gainesville
State :	TX
Zip:	76240
Zip Extension :	

Gainesville

33.0103003/4404/04
-97.141125499105968
100
PointAddress
48
097
001100
5
480970011005



## Once you obtain the student's Census Block Group Number, you should be able to enter the number directly into your school's software.

# MULTI-ENTRY UPLOAD METHOD



- It's recommended that you create a file folder called Census Block on your computer.
- Place the csv file extracted from your SIS in this folder. When you load your csv file into the Census Block Group Tool (CBGT), the output file will be generated and saved to that folder by the CBGT.
- The output file will also be available to save and open within the Census Block Group Tool.
- If errors are found, you will be able to view them by clicking on the link provided next to the output file.



#### Non-error output file Error File

Status
$\odot$
0

### Upload a file from your software

- Click on the Census Block Group Tool from your desktop.
- Next, click on the folder and select the .csv file extracted from your software.

#### File Upload

-	Select File					
F	ile Name :					
	Input File	Record Count	Status	Output File	Time Taken (seconds)	Errors File
1						





### Upload a file from your software

Check the path of the file and record count. ۲



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#### The file has been processed. Click ok to see the output file.





Once your output file has been generated, the Census Block Tool will place it in your census block folder. You may click on the output file from the tool or view in your folder.

**File Upload** 

#### Select File

File Name : C:\Users\deanna.harris\OneDrive - ESC Region 11\Census Block\Correct Files\exportCensusBlock2.csv

Input File	Record Count	Status	Output File	Time Taken (seconds)	Errors File
C:\Users\deanna.harris\OneDriv	334	Processed	C:\Users\deanna.harris\OneDriv	16	





## Your file is viewable in notepad from the tool. Below is a sample from our test database. The field order is in the blue bordered screenshot.

exportCensusBlock2\_Output.csv - Notepad

File Edit Format View Help

2412122225,55006 FM 920,,Alamo City,TX,35409,,26.18387000000007,-98.123179999999991,75,Locality,48,215,021903,2,482150219032 7929885229,1589 Clover Dr,,Alamo City,TX,35409,,33.094312520000074,-96.634683547999941,80,StreetAddress,48,085,031425,2,480850314252 7885983288,1736 Salt Grass Circle, Alamo City, TX, 35409, 31.679244037000046, -102.30403550299997, 76.0499999999997, StreetAddress, 48, 135, 003003, 1, 481350030031 3223927562,2877 Peaceful Lane,,Alamo City,TX,32574,,26.172112500000026,-98.078105249999965,83.3100000000002,StreetName,48,215,022113,2,482150221132 5868622817,70490 zion hill rd, Alamo City, TX, 35409, 26.18387000000007, -98.123179999999991,75, Locality, 48, 215, 021903, 2, 482150219032 7576993481,17668 Russell Bend Rd,,Alamo City,TX,35409,,30.925346393000041,-100.06650865199998,81.1500000000006,StreetAddress,48,327,950300,1,483279503001 7686783282,22057 Erwin Road, Alamo City, TX, 35409, 26.18387000000007, -98.123179999999991, 75, Locality, 48, 215, 021903, 2, 482150219032 5377259819,1596 Salt Grass Circle, Alamo City, TX, 35409, 31.678806484000063, -102.30598527799998, 76.0499999999997, StreetAddress, 48, 135, 003003, 1, 481350030031 2841861854,11417 Erwin Rd,,Alamo City,TX,35409,,32.356336834000047,-95.355293337999967,77.23999999999995,StreetAddress,48,423,001607,2,484230016072 7185842269,882 Salt Flat Ct., Alamo City, TX, 32574, 26.1838700000007, -98.123179999999991,75, Locality, 48, 215, 021903, 2, 482150219032 7284636838,1372 Saddle Ridge Ct,,Alamo City,TX,32574,,31.09534016200007,-97.702139948999957,80.6700000000002,StreetAddress,48,027,022401,2,480270224012 7854627537,84231 FM 920,,Alamo City,TX,35409,,26.18387000000007,-98.123179999999991,75,Locality,48,215,021903,2,482150219032 2917988496,1848 Salt Grass Circle,,Alamo City,TX,35409,,31.679574657000046,-102.30256735399996,76.04999999999997,StreetAddress,48,135,003003,1,481350030031 7468874485,59171 W Hwy 199,,Alamo City,TX,32574,,26.18387000000007,-98.123179999999991,75,Locality,48,215,021903,2,482150219032 5689477688,1806 Big Salty Ln,,Alamo City,TX,32574,,26.1838700000007,-98.123179999999991,75,Locality,48,215,021903,2,482150219032 1264697688,48783 old agnes rd., Alamo City, TX, 32574, 26.18387000000007, -98.123179999999991, 75, Locality, 48, 215, 021903, 2, 482150219032

Output			
UID :		Latitude :	30.278753196932104
Street 1 :	1701 N Congress Ave	Longitude :	-97.738755695365541
Street 2 :		Confidence % :	
City :	Austin	Туре:	StreetAddress
State :	Texas	State Code :	48
Zip:	78701	County Code :	453
Zip Extension :		Tract :	000700
		Block Group :	1
		Census Block Group Number :	484530007001



Research any addresses for which the Census Block Group Tool returns a Point or Sub Address with a confidence percentage less than 100%. If the Census Block Group Tool does not return a Point or Sub address, verify the student address using the Census Block Group Map functionality.



on-the-ground survey.



#### The Census Block Group Map Search page.



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Addresses that are below 100% confidence level could be due to the street direction error, an FM road listed as a CR (county road), or the city may be incorrect. Any change to an address should be corrected in your software. A new file should be extracted and processed through the Census Block Group Tool to confirm 100% confidence.

### This step is very important.

## FILE UPLOAD ERRORS



#### **ERROR EXAMPLES**



Input File	Record Count	Status	Output File	Time Taken (seconds)	Errors File
C:\Users\deanna.harris\OneDriv	334	Invalid File			
2					

Process File

Reset



#### **File Upload**

#### Select File

File Name :	C:\Users\deanna.harris\OneDrive - ESC Region 11\Census Block\Error Files\exportCensusBlock2Bad.csv
-------------	--

Input File	Record Count	Status	Output File	Time Taken (seconds)	Errors File
C:\Users\deanna.harris\OneDriv	334	Invalid File			C:\Users\deanna.harris\OneDriv





- <u>Census Block Group Tool Website</u>
- <u>Census Block Group Map Instructions</u>
- Download Census Block Group tool (Log into TSDS Portal)
- Download Census Block Group Tool User Guide (Log into TSDS Portal)
- Link to Census Block Group Map
- If you have Technical issues, please submit a TIMS ticket or email <u>TSDSCustomerSupport@tea.Texas.gov</u>
- <u>Region 11 Website PEIMS</u>



- The Census Block Group Tool IDs will not be updated again until the 2030 Census.
- You must delete and reassign census block number each school term.
- For the **File Upload** entry method, it is recommended not to exceed more than **5,000 records** per upload. If you encounter uploading significantly less file counts, submit a TIMS ticket. TEA will not know about a problem unless you report it through TIMS.
- In order to access and download the Census Block Group Tool under the Utilities section in TSDS, you must have the appropriate role.
- The Census Block Group Tool User Guide is a valuable resource. Additional information about creating a .csv file manually is detailed.

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